Direct Debit Form

To pay your Annual Member Subscription to the British Neuropsychiatry Association please complete this form and return to: The British Neuropsychiatry Association, St Aidan, Ealing Green, Ealing, London W5 5EN.

Please do **not** send this form to your bank.

Title: First name(s): Surname:

Address:

Postcode:

DIRECT Debit

4	0	9	3	0	9

Reference Number **(bank use only)**

Instruction to your Bank or Building Society to pay Direct Debits

Name & full address of your Bank/Building Society

To: The Manager

(name Bank/Building Society)

Address:

Postcode:

Branch sort code:

Bank or Building Society Account No:

Name(s) of Account Holders:

Instruction to your Bank or Building Society:

Please pay The British Neuropsychiatry Association Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with The British Neuropsychiatry Association and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s) Date: / /

Gift Aid Declaration – for past, present & future Donations

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I would like **The British Neuropsychiatry Association (Charity Number 1154725**) to reclaim the tax on all qualifying past, present and future membership fee donations.

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount reclaimed by The British Neuropsychiatry Association. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 28p of tax on every £1 that I gave up to 5 April 2008 and will reclaim 25p of tax on every £1 that I give on or after 6 April 2008.

Signature ----------Date ----------

Please notify the British Neuropsychiatry Association if you:
- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

This Guarantee should be detached and retained by the payer

The Direct Debit Guarantee

DIRECT Debit

- This guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date of frequency of your Direct Debit the British Neuropsychiatry Association (BNPA) will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request the BNPA to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit the BNPA or your Bank or Building Society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when the BNPA asks you to.
- You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please also notify us.